



Metro Detroit's Bike Share

POSITION: Living Lab Project Manager

TYPE: Part-Time, contractual (remote & in-person responsibilities) with potential for full-time employment

START DATE: March 2021

END DATE: July 2023 (possibility of full-time employment at conclusion of grant period)

DESCRIPTION

MoGo is a nonprofit bike sharing system currently operating in Detroit and Southern Oakland County. With 75 stations and 620 bikes, MoGo provides a convenient, flexible, and fun way for metro Detroiters to get around.

In January 2021, MoGo was named one of five cities in the United States to receive the [Better Bike Share Partnership's](#) (BBSP) Living Lab grant. Through this grant, MoGo seeks to increase the connectivity between bike share and bus transit in the metro Detroit region by addressing the barriers that exist for both current and prospective transit users. The Living Lab Project Manager will oversee successful execution of the grant project including, but not limited to: outreach and engagement, communication with project partners, and managing grant deliverables.

The Living Lab Project Manager will report to MoGo's Director of Programming & Operations.

RESPONSIBILITIES

- Coordinate grant project activities, tasks, and milestones with internal and external stakeholders to ensure objectives are on time and within budget
- Collaborate with partners to facilitate research, data analysis and technical integration that identify barriers to bike share and transit access
- Work with MoGo team and project partners to develop, evaluate, and evolve creative solutions for connecting bike share and bus transit.
- Serve as a point of contact for all project partners to ensure they are provided with the most current, up-to-date information on project status and issues that affect them
- Manage and adhere to project budget
- Work closely with MoGo's Director of Programming & Operations to write and submit grant progress reports to the Better Bike Share Partnership
- Attend bi-weekly calls with Living Lab grant managers and the grantee cohort to discuss progress
- Support additional MoGo programs & initiatives; other duties as assigned

QUALIFICATIONS

- 2-3 years of project management experience, including excellent communication & organization skills
- Problem solving skills, creativity, flexibility and self-motivation
- Passionate about connecting communities by expanding transit opportunities
- Experience with outreach and engagement strategies targeted to diverse populations.
- Ability to interact with a wide range of people and stakeholders.
- Experience bicycling, walking or using public transportation in metro Detroit
- Ability to speak and write Spanish or Arabic is a plus, but not required

HOW TO APPLY

To apply for this position, please submit a resume & cover letter to passes@mogodetroit.org with the subject line: **"Living Lab Project Manager Application"**